



Ref. No.: ZP/2024-25/49

Date : 24/7/2024

OFFICE ORDER

As per the University Grants Commission (Redressal of Grievances of Students) Regulations, Students Grievance Redressal Committee (SGRC) of the Institute has been constituted for academic year 2024-25. The SGRC aims to look into the grievances as defined in University Grants Commission (Redressal of Grievances of Students) Regulations and redress it as per requirement. Students can reach out to SGRC with their grievances through an online grievance form Following members have been appointed as a **Student Grievance Redressal Cell** as per the guidelines provided.

Name of Staff	Role in Committee
Prof. Ayub A. Tamboli	Chairman
Prof. Sonali N. Navale	Presiding Officer
Prof. Vidhya B. Bhagat	Member
Prof. Ravi G. Yankar	Member
Mr. Suhas B. Shewale	Member
Mr. Uday P. Pawar	Member
Jay Nandkumar Bhujbal	Student Member
Sanskar M. Alkunte	Student Member
Shreya K. Kadam	Student Member
Mathura Mahadik	External Member (NGO etc.)

Objectives of Student Grievance Redressal Cell

- ✓ To introduce a Monitoring strategy to administer the operative of Grievance Redressal Policy.
- ✓ To maintain the pride of the College by confirming strife free atmosphere by ensuring amiable relationship between Student & Student and Student & Teacher.
- ✓ To reassure the students to report their grievances and problems freely and openly, without any fear of being maltreated.
- ✓ Student should use the complaint box to convey their complaints and suggestions in writing for the improvement in academics and administration. Their names shall be kept secret.
- ✓ To guide the Students to show respect for one another and show extreme control and tolerance in case of any incident of conflict takes place.
- ✓ To direct the Students to abstain from provoking Students against others, teachers and College administration.
- ✓ To ensure that all staff members are kind to the Students and do not behave in a hurtful manner towards any of them for any reason.
- ✓ To launch an organized pattern of interaction with Students so as to produce information on their expectations.
- ✓ To categorize errors of system in the execution of several other notifications in order to find solutions.
- ✓ To educate the Students about their duties and responsibilities to access benefits under Institutional policies.

Copy to: All concerned ,




Principal

Zeal Polytechnic, Pune
PRINCIPAL

ZEAL'S Zeal Polytechnic
Narhe, Pune - 411 041.