



Ref. No.: zp/office order /SC- ST/2026-27/007(A)

Date : 6/07/2026

## OFFICE ORDER

### Subject: Appointment of SC / ST Committee

Ref :

1. UGC guideline letter No. F 1-5 /2006 (STC)
2. AICTE approval process hand book 2024-25 to 2026-27

As Per the requirements of AICTE regarding formation of SC / ST Committee at our Institute. The following SC / ST committee is constituted. The SC/ST committee will monitor and endeavor to resolve issues / grievances relating to SC/ST students and staff at the Institute level. The complaint if any will be forwarded to the chairman of committee said concerned complainant personally for hearing the grievance. The coordinator of the committee/ cell will forward their report in the sealed envelope to the principal within one week from the date of the receipt of complaint.

| Sr. No | Name of the Staff member    | Duties to be performed |
|--------|-----------------------------|------------------------|
| 1      | Prof. Sachin S. Suryawanshi | Coordinator            |
| 2      | Prof. Ravi G. Yenkar        | Member                 |
| 3      | Prof. Sumit D. Thakare      | Member                 |
| 4      | Prof. Vibha Rajguru         | Member                 |
| 5      | Prof. Kavita Waghmare       | Member                 |
| 6      | Prof. Kortekar Snehal Manoj | Member                 |
| 7      | Mr. Suhas B. Shewale        | Member                 |
| 8      | Mr. Sigal J. Sonkamble      | Member                 |

### Roles and Responsibilities:

- ✓ To counsel and guide SC/ ST students and help them to manage academic and personal issues if any.
- ✓ To inform the SC/ST students regarding various scholarships / program of State Govt. and UGC.
- ✓ Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees of the college and render them necessary help in solving their academic as well as administrative problems.
- ✓ To ensure the Prevention of Atrocities on the SC, ST Staff, Faculty and Students.
- ✓ To hear and resolve the issues/complaints if any; of such nature of Atrocity reported/complained.



  
**Principal**  
ZES's Zeal Polytechnic  
Narhe, Pune - 411 041